



FACILITY USE PERMIT & EXHIBIT GUIDELINES for EXHIBITIONS OF ART in the CITY OF HICKMAN'S COMMUNITY CENTER/CITY HALL/READING CENTRE



I, _____ (Exhibitor Name),

of _____ (Address),

hereby request the use of the City of Hickman Community Center/City Hall/Reading Centre, hereinafter titled "Community Center," located at 115 Locust Street, Hickman, Nebraska for the display of my exhibit (artwork).

I have read, understand and agree to the terms and conditions outlined below:

1. The City of Hickman and Hickman Arts Council asks you to insure your exhibit. The City of Hickman and Hickman Arts Council does not provide insurance of the exhibit (artwork) and is not responsible for any damage or loss. The City of Hickman, the Hickman Arts Council, and their agents and employees assume no responsibility for loss of, or damage to the exhibit, or for injury to persons or property caused by or related to the installation, exhibit, or removal of the artwork.
2. The exhibition of my work shall be limited to the Community Center and during the normal operating hours of the City of Hickman and during the scheduled events of the Community Center as designated by the City of Hickman.
3. The Hickman Arts Council reserves the right to refuse to display any exhibit that is not deemed appropriate for public viewing.
4. The exhibition shall be limited to the specific exhibit that is approved by the Hickman Arts Council.
5. The Community Center shall not be used for any unlawful activity.
6. The exhibit owner and/or agent is responsible for the installation and removal of the exhibit in a timely manner and limited to the specific location within the Community Center as identified by the Hickman Arts Council and City of Hickman.
7. The exhibit owner will be allowed to install and remove the exhibit between the normal operating hours of the City of Hickman (i.e. Monday – Friday, 8:00 am – 5:00 pm), and is responsible for providing sufficient personnel and supplies for performance of these tasks.
8. The exhibitor may advertise their exhibit for sale. All sales will need to be conducted directly through the exhibitor and purchaser, without the assistance of the City of Hickman staff.

Artist/Exhibitor

(Date)

APPROVED

Hickman Arts Council Chair

(Date)